



Human Resources (N941)
Retirement Benefits
Commander Navy Installations Command
5720 Integrity Drive, Bldg 457

15 July 2016

«FIRST_NAME» «LAST_NAME»
«ADDR1»
«CITY» «STATE» «ZIP»

Dear APF Retirement Plan Participant:

We have important information to share regarding the CNIC APF Retirement Portability Program. As you may know, a memorandum was issued by the Civilian Benefit Center (CBC), effective 1 June 2014, restricting the request for Retirement Estimate Calculations. Participants were encouraged to utilize the statement of benefit and retirement calculators on the Employee Benefit Information System (EBIS) to obtain this information. Unfortunately, for our CNIC NAF employees, that have elected to retain the APF Retirement System, this option is not available. The CNIC Retirement Benefits department has been working with the CBC to address the need for APF Estimate Calculations, which are vital for retirement planning. As of 5 July 2016, your local Human Resource offices have been provided guidance to facilitate these requests. Specific criteria will need to be met, before a request can be submitted for processing; which are as follows:

- Participant must meet age and service retirement eligibility requirements.*
- Proposed date of retirement is within five years of request date.
- Participant has not received a retirement estimate within one year of request date.

If you have any questions, please contact Retirement Benefit at 901-874-2278 or email at MILL_CNIC_RETIREMENT@navy.mil.

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Human Resources (N941) – Retirement Benefits
Commander Navy Installations Command

**Enclosure – APF Retirement Age and Service Retirement Eligibility Table*



APF Retirement Age and Service Retirement Eligibility Table

FERS, FERS-RAE, and FERS-FRAE:

- Age 62 and 5 years of service
- Age 60 and 20 years of service
- MRA and 30 years of service
- MRA and 10 years of service (*Reduced Benefit*)

CSRS and CSRS Offset:

- Age 62 and 5 years of service
- Age 60 and 20 years of service
- Age 55 and 30 years of service